

Procedure for Deleting User Codes

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1. Enter Installer, Master, or Manager Code + 8 + User Number to be deleted (002-150) + Installer, Master, or Manager Code again.
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NOTE: **If using a Master or Manager code, that code must have a higher level of authority than the code being deleted.**

2. The screen will prompt to confirm that you want to delete this user. “OK TO DELETE # (002-150)? 0 = NO 1 = YES
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3. If you press 1 for YES, that user’s code will be removed from ALL partitions to which it was assigned.
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- NOTES:**
- **If a Master or Manager code tries to delete himself, the screen will display “ERROR-USER # (002-150) NOT DELETED”.**
 - **If a lower level code tries to delete a higher level code, the screen will display, “OK TO DELETE USER # (002-150)? 0 = NO 1 = Yes” . Then if you press 1 for Yes, the screen will display, “USER AUTHORIZATION ERROR”**
 - **To Exit the USER EDIT MODE: Press either “ * ” or “ # ”, or just don’t press any keys for 10 seconds and it will time out.**
 - **If this is a multi-partitioned panel, you must delete the user from the partition from which it was entered.**
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